



Disability Checklist*

All required documents must be submitted prior to disbursement of any funds. Each applicant is responsible for ensuring the necessary paperwork is submitted to LSERS.

The following are required for all Disability retirees:

- [Form 12](#) "Application for Disability Retirement"
- Medical history and records
- Copy of member's social security card
- Copy of spouse's and/or beneficiary(s) social security card(s)
- Copy of member's birth certificate
- Copy of spouse's and/or beneficiary(s) birth certificate(s)
- [Form 12C](#) "Physician Report of Disability"
- [Form 8](#) "Authorization for Direct Deposit"
- [Form W4P](#) "Withholding Certificate for Pension or Annuity Payments"

May be applicable:

- Copy of divorce documents
- Copy of spouse's death certificate
- [Form 3](#) "Change of Beneficiary"

For Employers:

- [Form 12B](#) "Supervisor Statement of Disability"
- [Form 10A](#) "Employer Certification"
- [Form 5](#) "Service Credit Verification"
- [Form 5WC](#) "Report on Workers' Compensation", if applicable
- [Form 5PT](#) "Report on Part-Time Service", if applicable

*Note: there are no provisions for additional benefits covering minor children under disability retirement.