



CONTRIBUTION EXPECTATION REPORT

R. 12/2020

LOUISIANA SCHOOL EMPLOYEES'
RETIREMENT SYSTEM

PURPOSE: To provide procedures for employers to view Contribution Exception Reports online and to make appropriate corrections to remove the errors through LSERSWeb.

1. Log into www.lsers.net and locate the Salary Contribution Exceptions report under Reports option.



2. Select Report through Month and the Fiscal Year will be defaulted. Then click View Report.

Salary Contribution Exceptions [?]

Employer Name Report through Month
Employer ID Fiscal Year

1 of 1 Find | Next

Employer ID: Salary Contribution Exceptions
Run Through: 11 / 2020

Name	SSN	Start	End	Period	Type	Actual	Contribution	Full	Error Message
Month	Exceptions								
July	0								
August	0								
September	0								
October	0								
November	0								
December	0								
January	0								
February	0								
March	0								
April	0								
May	0								
June	0	Members							
Total	0	0							

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Use this chart and the linked procedures for correcting errors on the report.

Error Messages	Solutions
<ul style="list-style-type: none"> No enrollment for this person No matching employment record The status is set to Refunded The status is set to Retired 	<ul style="list-style-type: none"> Process enrollment online if the employee has not been enrolled Correct salary using an online Contribution Correction Report (CCR)
<ul style="list-style-type: none"> No Contribution Information Reported 	<ul style="list-style-type: none"> Add salary contributions with CCR Note: If member has at least 30 years of service and there is a date in the "100% Accrual Date" Field on LSERSWeb, report salary earned with 0.00 contributions. Terminate member using online Termination Form
<ul style="list-style-type: none"> Full time earnings is less than actual earnings 	<ul style="list-style-type: none"> Correct full time earnings with a CCR Note: Full time earnings should not be less than actual. Only actual can be less than full time.
<ul style="list-style-type: none"> Actual earnings are unreasonable 	<ul style="list-style-type: none"> Correct actual earnings with a CCR
<ul style="list-style-type: none"> 100 % Accrual with contribution 	<ul style="list-style-type: none"> Correct contribution amount to "0.00" with CCR
<ul style="list-style-type: none"> Bad contribution amount, expected \$XXX.XX 	<ul style="list-style-type: none"> Correct contribution amount with CCR Note: 7.5% contribution rate for members enrolled or have a 1st state service date prior to 7/1/2010 8.0% contribution rate for members enrolled or have a 1st state service date on/after 7/1/2010 and RTW1007
<ul style="list-style-type: none"> RTW1007 and the contribution type is sheltered The contribution type is sheltered 	<p>Temporary Solution</p> <ul style="list-style-type: none"> Option 1: Process a contributions correction report (CCR) to delete, then process another CCR to add "unsheltered earnings and contributions" Option 2: Contact LSERS Accounting Department Note: Any active employee contribution should be sheltered except RTW and worker's comp members.

Exception Messages in REIS as of 08/17/2015.