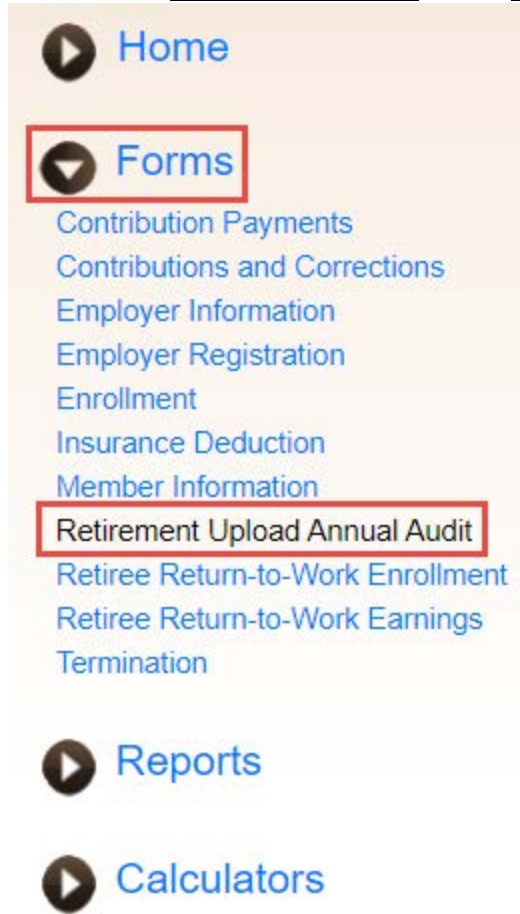


1. Log into [www.lasers.net](http://www.lasers.net) and locate the Retirement Upload under Forms option.



2. Choose File from your computer and click Submit to complete.  
Data file layout for the retirement file can be found at [here](#).

## Retirement Upload Annual Audit ?

Please refer to [Data File Layouts](#) for more information on correct data formatting.

Employer Name

Employer ID

File Upload	File Name Format
<input type="button" value="Choose File"/> No file chosen	RETnnnn_yyyy  <small>RET identifies the file type                      * nnnn is the employer/agency number                      * mmyyyy is the month and year of the processing period of the file</small>