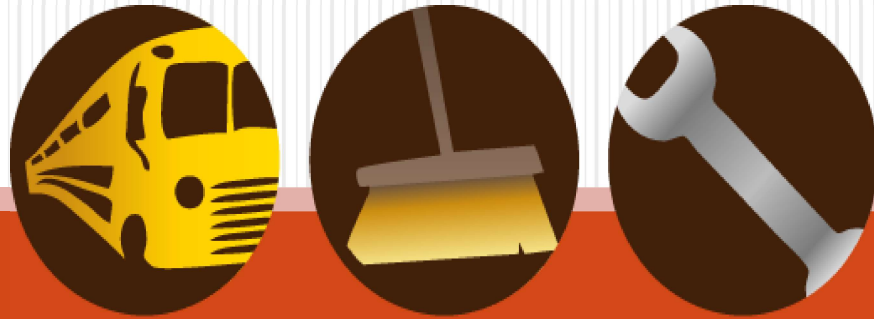




L S E R S

LOUISIANA SCHOOL EMPLOYEES'
RETIREMENT SYSTEM

Retiree Return To Work Online Enrollment & Earnings Reporting

AGENDA

Slide 3

- Retiree Return To Work (RRTW) Types

Slides
4-8

- RRTW Online Enrollment

Slides
9-13

- RRTW Earnings Reporting

Slide 14

- Resources

Slide 15

- Contacts

RRTW Types

Earnings Limit Law (La. R.S. 11:1006)

- LSERS retiree returns to a position of LSERS
- Fiscal Year Earnings limit = 50% of adjusted FAC
- Enrollment required
- Report earnings only each month (No contributions)
- Termination required

Full-Time Bus Operator Shortage (La. R.S. 11:1007)

- Retired as a bus operator and returns to a full time bus operator position
- Certify shortage to BESE
- Submit intent to LSERS by Sept. 1
- Enrollment required each fiscal year between 7/1 to 9/1
- Report salary contribution monthly (Unsheltered member contribution type)
- 1 year waiting period or benefit suspended for that period
- Termination performed by LSERS on 6/30 yearly
- Refund of contributions when no longer employed

www.lsers.net > LOGIN



Login

SSN / Email:

Password:

[Forgot Your Password?](#) | [Member Registration](#) | [Employer Registration](#) | [LSERSWeb Access Procedures](#)

ONLINE ENROLLMENT FORM



Welcome to LSERSWeb

Welcome [Redacted]

Select Employer [Redacted]

Dashboard - Work Items

Filter On:

Action Needed	Name
Please select items	Please select items

Please click on 'Action Needed' items for further process LSERS.

Action Needed ⬆	SSN
	[Redacted]
	[Redacted]
	[Redacted]

- Home
- Member Info
- Employer Info
- Processes**
 - Contribution Payments
 - Contributions and Corrections
 - Enrollment**
 - Insurance Deduction
 - Post Zero Amount Contributions
 - Prior Year Correction and Certification
 - Retiree Return-to-Work Earnings
 - Retiree Return-to-Work Enrollment
 - Retirement Upload Annual Audit
 - Termination

RRTW ENROLLMENT

Retiree Return-to-Work Enrollment

Retiree Information

After entering the SSN, press the "Search" button to determine if the person is already a member of LSERS.

SSN:		Search	Employer:	
First Name:			Date of Retirement:	
Middle Name:			Position:	
Last Name:				

Agency Verification

- ☐ This retiree is being re-hired in accordance with R.S. 11:1006: Earnings Limit Law
- ☐ This retiree is being re-hired in accordance with R.S. 11:1007: Full-time Bus Driver Shortage Law

Enrollment –

La. R.S. 11:1006 (Earnings Limit Law)

Agency Verification

☒ This retiree is being re-hired in accordance with R.S. 11:1006: Earnings Limit Law

☐ This retiree is being re-hired in accordance with R.S. 11:1007: Full-time Bus Driver Shortage Law

Enrollment Information

A retiree under the Regular Service, DROP or IBRP plan of retirement can be re-employed in any position covered by LSERS as a full-time, part-time, temporary, or substitute employee. If the earnings of the retiree in any fiscal year (July 1 - June 30) exceed the earnings limit for that fiscal year, the retiree must reimburse LSERS. Refer to [Fact Sheet 18 - Retirees Who Return To Work](#) for more information.

Retiree Return to work enrollment date: 1

Position: 2

Employment Status: 3

Form 2F

Since this applicant is being enrolled on or after January 1, 2013, the employer must provide the Forfeiture of Benefits Attestation, [Form 2F](#), to the applicant for attesting to the provisions of La. R.S. 11:293. The employer must maintain the completed, signed form in the employee's personnel file. Has the applicant completed and signed the Form 2F? ☐ Yes. If no, print the form from the link above. Once the form is completed, answer Yes to proceed with processing the enrollment.

Enrollment –

La. R.S. 11:1007 (Full-time Bus Operator Shortage Law)

Agency Verification

☐ This retiree is being re-hired in accordance with R.S. 11:1006: Earnings Limit Law

☒ This retiree is being re-hired in accordance with R.S. 11:1007: Full-time Bus Driver Shortage Law

Enrollment Information

A member who was retired from a bus driver position and who is re-employed as a full-time bus driver may be enrolled under R.S. 11:1007 provided all of the following answers are YES:

Is the member being hired as a full time bus driver? ☐ Yes ☐ No 1

Did the school system certify to the Board of Elementary and Secondary Education (BESE) that a shortage exists for full-time bus drivers? ☐ Yes ☐ No 2

Did the school system submit declaration to LSERS by September 1 of their intent to rehire the retiree due to a shortage of qualified drivers? ☐ Yes ☐ No 3

Retiree Return to work enrollment date: 4

Any retiree of this system who returns to work under R.S. 11:1007 within the twelve-month period immediately following the effective date of his retirement shall have his retirement benefit suspended for the duration of such active service or the lapse of twelve months after the effective date of his retirement, whichever occurs first.

Unsheltered Contributions shall be withheld and remitted to LSERS via the Contribution Report.

Upload Certification to LSERS in the pdf format: Browse... 5

Form 2F

Since this applicant is being enrolled on or after January 1, 2013, the employer must provide the Forfeiture of Benefits Attestation, [Form 2F](#), to the applicant for attesting to the provisions of La. R.S. 11:293. The employer must maintain the completed, signed form in the employee's personnel file. Has the applicant completed and signed the Form 2F? ☐ Yes. If no, print the form from the link above. Once the form is completed, answer Yes to proceed with processing the enrollment.

UpdateReset

RRTW 1007 must be a retired *bus operator* and enrolled each fiscal year

RRTW 1006 EARNINGS Reporting



Welcome to LSERSWeb

Welcome [Redacted]

Select Employer [Redacted]

Dashboard - Work Items

Filter On:

Action Needed	Name
Please select items	Please select items

Please click on 'Action Needed' items for further process.
LSERS.

Action Needed ↕	SSN
	[Redacted]
	[Redacted]
	[Redacted]

- Home
- Member Info
- Employer Info
- Processes**
 - Contribution Payments
 - Contributions and Corrections
 - Enrollment
 - Insurance Deduction
 - Post Zero Amount Contributions
 - Prior Year Correction and Certification
 - Retiree Return-to-Work Earnings**
 - Retiree Return-to-Work Enrollment
 - Retirement Upload Annual Audit
 - Termination

RRTW 1006 EARNINGS Reporting (Cont.)

Retiree Return-to-Work Earnings

NOTE: Reporting earnings for R.S.11:1006 only. For more information, please see our [Fact Sheet 18 - Retirees Who Return To Work](#).

This list contains employees who have been enrolled as Return-to-Work retirees under the earnings limit provisions of LA. R.S.11:1006. If an employee's name is missing for specified month/year, either enroll the employee using the [Return-to-Work Enrollment](#), or if already enrolled, contact LSERS to correct the enrollment date.

1

Employer Name

2

Month

11

Employer ID

Year

2023-24

Salary Reporting

SSN	Name	Annual Earnings Limit	RTW Enroll Date	Position	Earnings	Monthly Earnings	Operation Code
		\$13,159.26	09/13/2018	Bus Operator	\$0.00	3 \$ 4 Add	

Reset

5

Submit



RRTW 1006 EARNINGS Reporting - EXCEPTIONS REPORT

The screenshot shows the LSERSWeb dashboard. On the left is a navigation menu with icons and links. The 'Reports' link is highlighted with a red box, and its sub-item 'Return-to-Work Earnings Exception' is also highlighted with a red box. The main content area is titled 'Welcome to LSERSWeb' and 'Welcome [redacted]'. Below this is a 'Select Employer' dropdown. The 'Dashboard - Work Items' section has a 'Filter On:' label and two dropdown menus for 'Action Needed' and 'Name', both showing 'Please select items'. A red message states: 'Please click on 'Action Needed' items for further process LSERS.' Below this is a table with two columns: 'Action Needed' and 'SSN'. The table has three empty rows.

LSERS

Welcome to LSERSWeb

Welcome [redacted]

Select Employer [redacted]

Dashboard - Work Items

Filter On:

Action Needed: [Please select items] Name: [Please select items]

Please click on 'Action Needed' items for further process LSERS.

Action Needed	SSN

Reports

- Employer Charges/Payments
- Employer PYCC Processed
- Employer PYCC Requested
- Employer Statement
- Employer Transaction
- Insurance Deduction
- Insurance Update
- Member Status
- Members Retirement Eligibility Date
- Return-to-Work Earnings Exception**
- Salary Contribution Exceptions
- Salary Contributions

Calculators

RRTW earnings reported using
Salary Contribution Correction
Form:

- Will NOT be reflected as reported 1006 earnings
- Will create an exception on the Salary Contribution Exceptions Report, "Record import rejected. Please resubmit Salary Contribution."

RRTW 1006 EARNINGS Reporting - EXCEPTIONS REPORT (Cont.)

Employer Name:
Employer ID:

Run Through
Month: Year:

1 of 1 100% Find | Next

Emp ID	Emp. Name	SSN	Name	Enroll. Date	Term. Date	Month	Year
				09/08/2015		9	2015

The members with exceptions will be listed individually

Month	Exceptions	Total Members
July	0	1
August	0	
September	1	
October	0	
November	0	
December	0	
January	0	
February	0	
March	0	
April	0	
May	0	
June	0	
Total	1	

Total exceptions will be summed here.

RRTW 1007 EARNINGS Reporting



LSERS
LOUISIANA SCHOOL EMPLOYEES' RETIREMENT SYSTEM

HOME **FORMS** REPORTS CHANGE PASSWORD LOGOUT

ENROLLMENT
RETIREE RETURN-TO-WORK ENROLLMENT
RETIREE RETURN-TO-WORK EARNINGS
CONTRIBUTION PAYMENTS TRANSMITTAL
TERMINATION
PERSONAL INFORMATION UPDATES
W-4P
EMPLOYER INFORMATION
EMPLOYER ACCESS CHANGE
INSURANCE AND RETIREMENT UPLOADS
INSURANCE DEDUCTION FORM
SALARY CONTRIBUTIONS REPORTING AND CORRECTIONS FORM

Welcome to

LSERSWeb is an online tool that provide

[View Personal Information](#)



Salary Contributions Reporting and Corrections

Employer ID To Preview File

Employer Name

Month / Year 4 2017



- **Fact Sheet 18**
- **Retiree Return-to-Work Enrollment**
- **Retirees Return-to-Work Salary Reporting under Earnings Limit**

CONTACTS

General Information

- www.lservers.net
- webmaster@lsers.net
- 1.800.256.3718 or 225.925.6484



Enrollment and Reporting

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- Tracy Gaudet tgaudet@lsers.net 225.925.6922

IT Helpdesk – Technical Support Request

- Kent Caperton, IT Tech Support Analyst
support@lsers.net 225.925.7750